

# COMMUNITY SERVICES & DEVELOPMENT COMMISSION MEETING MINUTES



March 2, 2022

5:30 P.M. – 7:00 P.M.

Virtual

*Due to the extreme number of COVID-19 cases in Jackson County, this meeting was held virtually.*

## 10. Roll Call

The regular meeting of the Community Services and Development Commission (CSDC) was called to order at 5:30 P.M. virtually on the above date with the following members and staff in attendance:

### Commissioners Present

Jason Bull, Chair  
Marie Quinn-Cabler, Vice Chair  
Marissa Barrientos—arrived at 5:31 P.M.  
Diana Bennington  
Marshall Doak  
Rebecca Erickson  
Shannon Holland  
Tyler Jasper  
Chad McComas  
Rowena Reeley—arrived at 5:32 P.M.

### Staff Present

Angela Durant, Staff Liaison  
Eric Mitton, Legal Staff Liaison  
Tricia Hahn, Legal Staff Liaison

### Staff Absent

Aleia Fletcher, Staff Liaison

### Commissioners Absent

Amy Thuren

## 20. Approval of Minutes – 2/16/2022

There being no additions or corrections, the minutes were approved as presented.

## 30. Public Comments

None.

## 40. 2022 CDBG Public Service Programs (PSPs) Presentations

The following 2022 Community Development Block Grant (CDBG) PSP applicants presented:

Organization	Program
Rogue Retreat	Urban Campground Supportive Services
ACCESS	Medford Severe Weather Shelter
Hearts With A Mission	Medford Youth Shelter
Maslow Project	Maslow Project Wrap-Around Family Advocacy Services
Center for NonProfit Legal Services	Building Resiliency

**50. 2022 CDBG Capital Improvement Projects (CIPs) Update**

Principal Planner Angela Durant provided the commission with an update on the 2022 CDBG Capital Improvement Projects (CIPS). For the 2022 Program Year, City Council prioritized production of housing and programs that support homeownership for CIPs. As applications were not received, staff reviewed potential options with the commission.

Staff recommended reviewing opportunities for the Navigation Center from the RPM Team, the consultant on the Navigation Center, for expansion in the front half of the building and the side building, and potential rehabilitation for the Medford Severe Weather Event Shelter building.

In addition, staff recommended potentially reviewing the Housing Opportunity Fund (HOF) proposals for potential projects. Staff will also reach out to OnTrack to discuss potential acquisition of the new Summit House to serve those experiencing homelessness, in partnership with Rogue Retreat and the Medford Livability Team.

**60. Remarks from Commissioners**

Vice Chair Marie Cabler expressed interest in staff reviewing prior year's program income to potentially increase the funding availability for the 2022 CDBG allocation for public service programs; staff will research this and report back to the commission.

**70. Remarks from Commission Chair**

Chair Jason Bull thanked the commissioners and applicants. He also expressed interest in meeting physically in person again, which will be discussed at a future meeting.

**80. Remarks from Staff Liaisons**

Mrs. Durant mentioned that the commission has the option to now meet physically and requested feedback from commissioners to be provided at a later date.

Staff also reminded commissioners of the study session on Friday, March 4, 2022 from 12:00 P.M. – 1:30 P.M. to discuss CDBG proposals prior to scoring. The scoring due date has been revised to March 11, 2022 with special meeting to develop funding recommendations revised to Wednesday, March 16, 2022, and action plan provided to commission for approval on Wednesday, May 4, 2022. Staff will provide revised schedule to the commission ASAP.

**90. Adjourn**

Meeting adjourned at 6:54 P.M.